

Safety Points

A CABINET FILLED WITH ASSISTANCE

In all the buildings on AAU, Safety Point cabinets are put up - typically near a main entrance or in a busy hallway.

In the cabinet you will find equipment that can be useful, when something has gone wrong, i.e. first aid kit, eyewash bottle and defibrillator.

Find the nearest Safety Point - and familiarize yourself with the content.



ALARM

BRAND • ULYKKE • NØDSTILFÆLDE • LIVSTRUENDE SITUATION
FIRE • ACCIDENT • EMERGENCY • LIFE-THREATENING SITUATION

1 SKAB SIKKERHED • PROVIDE SAFETY

Stands eller begræns brand/ulykke/skade, hvis muligt.
Lokaliser vigtigt udstyr på flugtvejsplanen.
Bevar roen og udsæt ikke dig selv eller andre for fare.
Stop or contain fire/accident/damage, if possible.
Locate essential equipment on the emergency evacuation plan.
Stay calm and do not endanger yourself or others.

2 RING 112 • CALL 112

Oplys dit navn og hvor du ringer fra, se adressen øverst ↑.
Oplys hvad der er sket og hvor mange er kommet til skade eller er i fare.
Oplys telefonnummeret, du ringer fra.
State your name and where you are calling from, see address at the top ↑.
State what has happened and how many are injured or in danger.
State the phone number you are calling from.

3 GIV FØRSTEHJÆLP • GIVE FIRST AID

Hent hjertestarter eller andet førstehjælpsudstyr.
Retrieve defibrillator/AED or other first aid kit.

4 EVAKUER • EVACUATE

Lokaliser evakueringsudstyr på flugtvejsplanen.
Locate evacuation equipment on the emergency evacuation plan.

5 RING 99 40 35 00 • CALL 99 40 35 00

Gentag informationerne i punkt 2.
Bekræft tilkald af hjælp via 112.
Repeat the informations in point 2.
Confirm dialing 112 for help.

ALARMINSTRUKS, v. 1.2 AAL, juli 2016

Alarm instructions on AAU



AALBORG UNIVERSITY
DENMARK

When things go wrong ...

Information about alarming, warning systems, evacuation and Safety Points at Aalborg University





A safe place to stay

Aalborg University (AAU) is a good and safe environment for your employment or your studies. Fires and accidents are rare at AAU.

But what if?

Like anywhere, things can go wrong at AAU - and someone can get hurt.

Then it is important that you know what to do. You probably already have some knowledge about this, but some things are special to AAU.

You can read more about this in this folder.

“Employees, students, business partners and visitors must be able to feel safe, when they work or move around on the university.”

Emergency preparedness policy
for Aalborg University

Alarming

If a fire erupts, an accident occurs or if you, for other reasons, need assistance from the police or other emergency services then **call 112** - and tell what has happened. Just as you normally would do.

But you also need to **call AAU’s emergency telephone:**

- AAU AAL: +45 9940 3500
- AAU CPH: + 45 9940 3600
- AAU ESB: + 45 9940 7600

AAU-staff and management now have the possibility to react quickly to the incident. Maybe we need to assist the emergency response teams upon their arrival. Maybe others on AAU should be informed about the incident. No matter what, it is important that you call the emergency telephone.

Warning signals and evacuation

The buildings on AAU differs from each other, but in most of them there are warning systems that can signal that something has happened and that you have to move yourself to safety.

Some buildings has **speech warnings**, many has **tone warnings**, in the rest of the buildings and outdoors there are no warning systems. Here you can only be alerted verbally by **shouting**.

When you hear a warning signal - regardless of type - there is an acute danger and you must leave the building or the area via the nearest escape route and go to the Assembly Point. If in doubt, ask others around you.

If possible - without putting yourself into danger - then help evacuate others before moving to safety.

Inform yourself about how you can expect to be alerted where you work or stay. If in doubt, ask.

Contact us on

arbejdsmiljoesektion@adm.aau.dk

Arbejdsmiljøsektionen, february 2019